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| **SSMED-1202** | **Stock and Maintenance** |
| **Version No.** | 1 |
| **Content Owner** | Vikand Technology Solutions, LLC. |

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|  | **Accountability**   * 1. The Doctor and/or the Nurse are to ensure that the Medical Center is always adequately stocked and equipped. *Please refer to MED-1201 Medications and Formulary.*   2. Medications will remain in locked storage, with a key assigned to the Doctor and the Nurse.   3. Supplies of seasickness medications to Guest Services are dispensed by the Doctor and the Nurse, with an accounting of the quantity of medications provided.   4. Prior to arrival in any port, the Medical Center is required to furnish an updated ‘controlled medication list’ for Customs purposes.   5. A full controlled medication count shall be done weekly in accordance with MED-1206 paragraph 3.5, and the amount shall be advised to Chief Purser for Customs Clearance.   6. During refit periods all controlled medications should be kept in a safe within the Medical Center.   7. This does not apply to the controlled medications stored in the first aid kits in the lifeboats, which is the responsibility of the Staff Captain. * The seal on the lifeboat first aid kit is to be inspected as per the Life Saving Appliances/Fire Fighting Appliances (LSA/FFA) planned maintenance routine. * Provided the seal is intact when inspected it should not be broken and the drugs should not be examined. * When the lifeboat first aid kit expires, it must be replaced |
|  | **Management and Records**  The ships formulary should be maintained in the Seacare Electronic Medical Records System EMR (when available).  Until the EMR is installed, the ship’s formulary is to be maintained in the Master Formulary Spreadsheet on Excel.   * Generic Name * Brand Name * Classification * Stock dose * Unit * Par level * In Quantity * Quantity used * Quantity received * Current Quantity * Expiration dates * Cost * Selling price   2.1 Classifications/Categories   * Medications categories should include: * Gastrointestinal system medications * Cardiovascular system medications * Enough quantities of ACLS medications, in accordance with current international ACLS guidelines for the management of two complex cardiopulmonary arrests * Thrombolytic medications enough for two patients * Respiratory system medications * Central nervous system medications * Endocrine system medications * Obstetrics, Gynecology and urinary tract disorder medications * Musculoskeletal and joint disease medications * Eye medications * Ear, nose and or pharynx medications * Skin disease medications * Vaccines * Anesthesia medications * Vitamins * Anti-Viral Medications (PEP) * Pediatric Medication   2.2 **Sale/Distribution of Medication for Seasickness**   * Prescription medication for motion sickness may only be dispensed by the Doctor after consultation. * Non-prescription medication for seasickness may be obtained on board the ship by one of the following means:   + On board Boutiques   + Guest Services * If non-prescription medication for seasickness is provided in the boutique or at the Guest Services desk, the following points should be observed:   + The person obtaining the medication may only be advised to read the instructions, warnings and advice which are provided on the packaging of the medication.   + Under no circumstances should any recommendations or advice be given to the purchaser regarding the medication (e.g. effectiveness, dosage or contraindications).   + If the recipient requires any further information or advice regarding the medication or their illness, they are to be referred to the Doctor and assistance given to this end. |